

**Town of Brookfield, CT
Board of Ethics**

**REVISED Agenda
December 3, 2014 at noon in Town Hall, room 129**

1. Call meeting to order

2. Public comment

3. Approval of minutes:
a. November 5, 2014,
b. November 18, 2014,
c. November 25, 2014.

Note: no minutes for posted meeting of October 8, 2014. Meeting never convened.

4. Correspondence

a. Lisa Delp: resident sent her a request for assistance in filing complaint. Emailed Ms. Delp to inform resident of our procedure: compete complaint petition form available on town website or in town clerk's office

b. James Sullivan's letter on behalf of Board of Ethics addressing Mr. Saluga's concerns.

c. Email from Barbara Housen, General Counsel, State Board of Ethics, 10/15/14.

5. Old Business

a. Need to revise two documents posted on town website for Board of Ethics: Question and Answers and Procedure for Filing Complaint to reflect FOI requirements.

b. Discuss both meeting with Town Attorney Mr. Beecher on November 5, 2014, and letter from Mr. Beecher of September 8, 2014 entitled Confidentiality, Executive Sessions and Advisory Opinions and effect on our proceedings.

c. Final report to Board of Selectmen on C2014-12: include section on Charter/Code and make slight revisions to recommendations. Also, accept final report through motion.

6. Complaint C2014-11: discussion of how to proceed in light of Mr. Beecher's comments.

7. Executive session, if needed, to accept complaint petitions.

8. Public Comment

9. Set date for next meeting

10. Motion to adjourn

Agenda submitted by Alice Carolan on behalf of Ethics Committee

